

Peer & Self Evaluation Form for Group Work

Name of Person Being Evaluated: _____

Complete 1 form (word-processed, not handwritten) for each group member, including yourself (3 or 4 total).

This evaluation of yourself and your group members is a tool to help improve your experience with group work. Its purpose is to determine those who have been active and cooperative members as well as to identify those who did not participate as actively. Be consistent when evaluating each group member's performance, including your own.

Scale:
 5—Always
 4—Usually
 3—Sometimes
 2—Rarely
 1—Never

Evaluation Criteria	Score	Include specific comments to explain your score
Comes to group meetings; comes on time		
Comes to meetings prepared.		
Stays on task; helps group stay on task		
Notifies a teammate if he/she is not able to attend a meeting or fulfill a responsibility.		
Encourages all members to contribute; does not monopolize the conversation.		
Asks questions that help the group.		
Contributes ideas that help the group.		
Asks group members for help or clarification.		
Listens respectfully to other group members' ideas and opinions.		
Consistently did what she/he was supposed to do and was on time with the work.		
Responds well whenever peers disagree.		
Avoids blaming or judging peers for problems encountered.		
Accepts compromise when it is necessary to move the project forward.		
TOTAL SCORE		